



**Starfinder Foundation**

4015 Main Street, Philadelphia, PA 19127

[www.starfinderfoundation.org](http://www.starfinderfoundation.org)

**Position Title:** Coach Mentor

**Reports To:** Director of Programs

**About the Organization:** Starfinder uses positive youth development to deliver high-quality youth sports programming. We use soccer as a framework to provide the opportunity and support youth need to be healthy contributors to their communities. We offer young people an experience through which they can excel in athletics, while practicing life and leadership skills in a safe, fun, supportive, and challenging environment. For more information, visit [starfinderfoundation.org](http://starfinderfoundation.org).

**About the Senior Leaders Program:** Starfinder's Senior Leaders program provides opportunity for Philadelphia high school age youth to drive their own social-emotional development, create healthy habits, and pursue their educational goals. Our high school program focuses on three core areas: health & physical fitness, emotional well-being, and future focus.

**Tasks & Responsibilities:**

- Assist with the recruitment and registration processes of the Senior Leaders program.
- Serve as a Coach Mentor to assigned cohort. This includes supporting and facilitating daily program activities (physical activity, academic support, leadership training).
  - Mentor a group of student-athletes within your assigned cohort. This includes (a minimum of two) group and (a minimum of three) individual meetings with mentees over the course of the program year; checking-in frequently with your mentees on their leadership, academic, and soccer development; helping them set and achieve goals; recording daily notes in reference to mentees' progress (highs and lows); and providing regular feedback and encouragement.
  - Assist with set-up and break down of all program sessions (soccer, fitness, leadership, etc.).
  - Assist in delivery of practice sessions, coach soccer techniques and tactics to high school student-athletes. Reinforce leadership and soccer themes of the week. Lead some soccer activities as outlined by Director of Programs.
  - Assist in delivery of fitness and leadership sessions. Staff will be provided with curriculum, training, and opportunities to lead fitness and/or leadership sessions.
- Support program measurement and evaluation plans and assist in collection of desired metrics (attendance, progress reports, incentive points, fitness, etc.).
- Develop appropriate, supportive relationships with all program participants.

- Attend and assist with special events, including graduation celebration, at least one social event (ie. International Day, Youth Council tournament, etc.), at least one college visit, and at least one community service day.
- Participate in all staff debriefs, training sessions, meetings, and other professional development opportunities.
- Other duties as assigned

### **Skills & Qualifications**

- Willingness to work some evening and weekend hours.
- Must have valid driver's license and/or reliable transportation.
- Strong organizational skills, ability to communicate effectively and in a timely fashion, dependable.
- Excellent interpersonal skills, ability to work well with diverse communities, team oriented.
- Proficiency with Office programs (Word, Excel); experience with databases a plus.
- Passion for Starfinder's mission and previous experience working with middle and/or high school youth.
- Soccer coaching and/or playing experience required.
- Ability to manage groups efficiently and effectively.
- Belief in and intentional practice of a growth mindset – leadership skills can be taught.
- Successful passing of background screening (criminal, child abuse, and FBI clearance).

**Starfinder's mission requires that our staff interact with and understand a broad array of cultures and backgrounds. We value having a talented team that reflects the population we serve, who come from diverse backgrounds and traditions, and who vary by race, ethnicity, gender, gender identity, sexual orientation, nationality, culture, religion, and abilities. We encourage individuals to apply who will contribute to a positive, inclusive, participatory learning environment and will help reinforce an atmosphere of mutual respect.**

**Hours and Compensation:** This position will be assigned to a core schedule of 2 days per week (either Mon/Wed or Tue/Thu) from 4:00pm – 7:00pm. There will be some alternate days and times will be assigned for non-core program events/staff training. This position runs from October 2018 through May 2019 and is compensated with monthly stipend payments. Stipend amount is commensurate with experience.

### **How to Apply**

Please email cover letter and resume, along with 2 references to Samantha Swerdloff, the Director of Programs: [samantha@starfinderfoundation.org](mailto:samantha@starfinderfoundation.org). Please include "Senior Leaders Coach Mentor" in the subject line. Please no phone calls. Applications will be reviewed upon receipt, early application is highly encouraged.

*The Starfinder Foundation believes in and is firmly committed to equal employment opportunity for employees and applicants. Its policies conform to federal and state laws prohibiting discrimination in employment because of race, creed, color, ancestry, religion, sex, affectional or sexual orientation, gender identity, marital status, national origin, age, disability, atypical hereditary cellular or blood trait, genetic information, liability for military service, status as a disabled or Vietnam era veteran, or any other characteristic protected by federal, state, and local laws. This commitment applies to all aspects of Starfinder's employment practices, including recruiting, hiring, training, and promotion.*